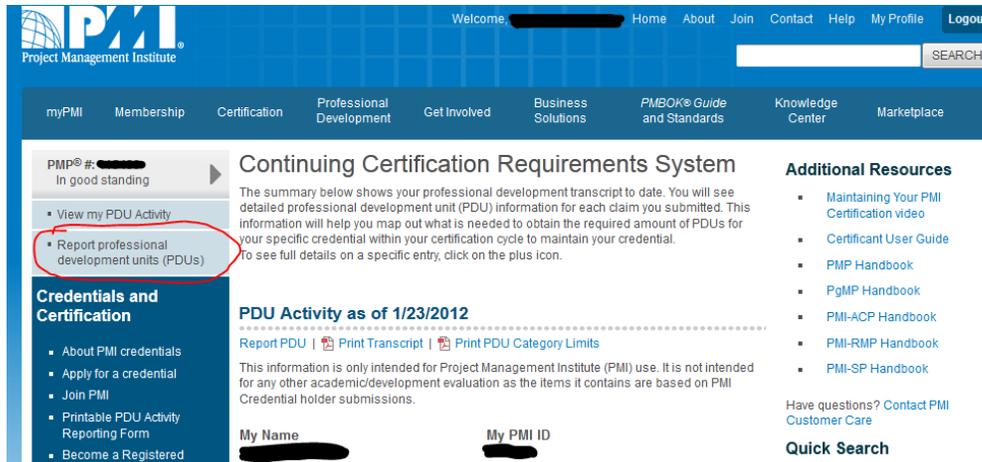


## Instruction for registering Continuing Certification Requirements (CCRs formerly PDUs) for a Monthly NCPMI Chapter Meeting:

- 1) Navigate to <https://ccrs.pmi.org> in your web browser
- 2) Log into your PMI.org account
- 3) Click "Report professional development units (PDUs)":



### Within Step 1

- 4) For the PDU category element select: *Cat A: Registered Education Provider/PMI Component*
- 5) For the Activity type element select: *Report a Component 1-2 PDU Event*
- 6) Click NEXT

### Within Step 2

- 7) Enter the Component ID.

For the NCPMI Chapter, the Component ID is "C022" (no quotes).

- 8) Leave the "Component Name" blank.
- 9) Click NEXT

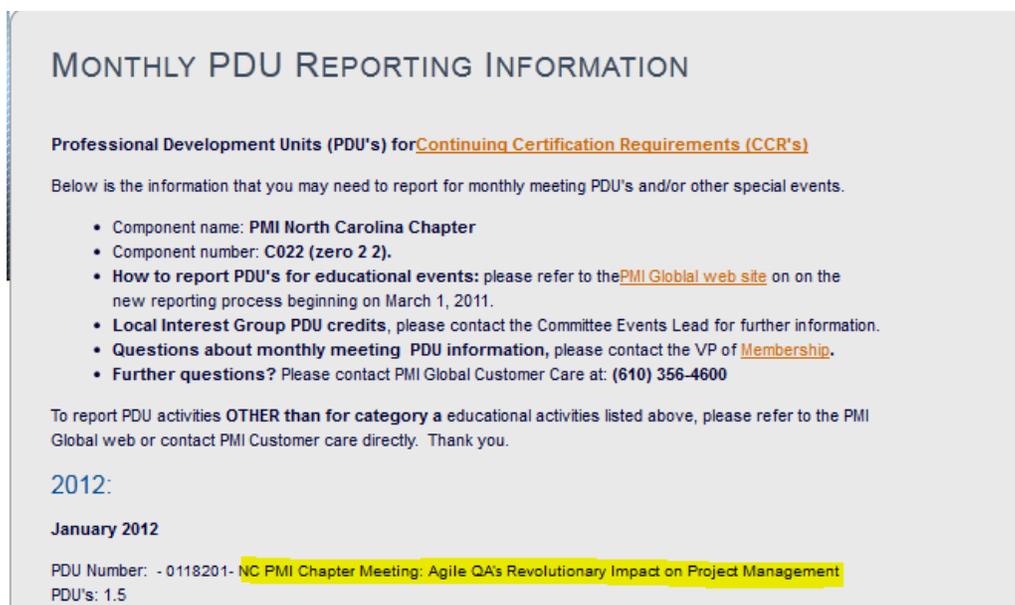
### Within Step 3

10) Enter the date the event you are report occurred in the "Activity date completed" field.

11) Enter the Activity Title.

For NCPMI Monthly Chapter Meetings this is the description immediately following the PDU Number.

This information can be found on the NCPMI website under the Membership Tab.



**MONTHLY PDU REPORTING INFORMATION**

**Professional Development Units (PDU's) for [Continuing Certification Requirements \(CCR's\)](#)**

Below is the information that you may need to report for monthly meeting PDU's and/or other special events.

- Component name: **PMI North Carolina Chapter**
- Component number: **C022 (zero 2 2).**
- **How to report PDU's for educational events:** please refer to the [PMI Global web site](#) on the new reporting process beginning on March 1, 2011.
- **Local Interest Group PDU credits**, please contact the Committee Events Lead for further information.
- **Questions about monthly meeting PDU information**, please contact the VP of [Membership](#).
- **Further questions?** Please contact PMI Global Customer Care at: **(610) 356-4600**

To report PDU activities **OTHER than for category a** educational activities listed above, please refer to the PMI Global web or contact PMI Customer care directly. Thank you.

**2012:**

**January 2012**

PDU Number: - 0118201- **NC PMI Chapter Meeting: Agile QA's Revolutionary Impact on Project Management**  
PDU's: 1.5

12) Enter the Activity Meeting Number (aka PDU number).

For NCPMI Monthly Chapter Meetings this can be found on the NCPMI website under the Membership Tab (<http://ncpmi.org/index.cfm?page=article&id=49>)

## MONTHLY PDU REPORTING INFORMATION

### Professional Development Units (PDU's) for [Continuing Certification Requirements \(CCR's\)](#)

Below is the information that you may need to report for monthly meeting PDU's and/or other special events.

- Component name: **PMI North Carolina Chapter**
- Component number: **C022 (zero 2 2)**.
- **How to report PDU's for educational events:** please refer to the [PMI Global web site](#) on the new reporting process beginning on March 1, 2011.
- **Local Interest Group PDU credits**, please contact the Committee Events Lead for further information.
- **Questions about monthly meeting PDU information**, please contact the VP of [Membership](#).
- **Further questions?** Please contact PMI Global Customer Care at: **(610) 356-4600**

To report PDU activities **OTHER than for category a** educational activities listed above, please refer to the PMI Global web or contact PMI Customer care directly. Thank you.

2012:

January 2012

PDU Number: - **0118201** - NC PMI Chapter Meeting: Agile QA's Revolutionary Impact on Project Management  
PDU's: 1.5

13) Enter the Component Name.

For NCPMI Monthly Chapter Meetings this is the description immediately following the Component ID.

14) Leave the remaining fields blank

15) Click NEXT

## Within Step 4

16) Enter the number of CCRs/PDUs claimed for the aforementioned Activity.

For NCPMI Monthly Chapter Meeting this can be found on the NCPMI website under the Membership Tab (<http://ncpmi.org/index.cfm?page=article&id=49>)

### MONTHLY PDU REPORTING INFORMATION

**Professional Development Units (PDU's) for Continuing Certification Requirements (CCR's)**

Below is the information that you may need to report for monthly meeting PDU's and/or other special events.

- Component name: **PMI North Carolina Chapter**
- Component number: **C022 (zero 2 2)**.
- **How to report PDU's for educational events:** please refer to the [PMI Global web site](#) on the new reporting process beginning on March 1, 2011.
- **Local Interest Group PDU credits**, please contact the Committee Events Lead for further information.
- **Questions about monthly meeting PDU information**, please contact the VP of [Membership](#).
- **Further questions?** Please contact PMI Global Customer Care at: **(610) 356-4600**

To report PDU activities **OTHER than for category a** educational activities listed above, please refer to the PMI Global web or contact PMI Customer care directly. Thank you.

**2012:**

**January 2012**

PDU Number: - 0118201- NC PMI Chapter Meeting: Agile QA's Revolutionary Impact on Project Management  
PDU's: 1.5

17) Click NEXT

## Within Step 5

18) Review the entered information.

19) Review the statement of accuracy.

20) Check the box next to "I agree this claim is accurate."

21) Click SUBMIT